

## **Objectives**

- To develop a quality culture and enhance institutional functioning.
- To promote measures for continual improvement in academic and administrative performance.
- To encourage innovations in teaching-learning, research, and extension activities.
- To ensure timely, efficient, and progressive performance of academic, administrative, and financial tasks.
- To ensure the optimal utilization of resources and their maintenance.
- To promote transparency and accountability in all activities.

## **Functions**

- Develop and apply quality benchmarks/parameters for various academic and administrative activities.
- Facilitate the creation of a conducive environment for quality teaching and research.
- Ensure learner-centric practices in teaching-learning processes.
- Promote effective student support services for holistic development.
- Document and disseminate information on various quality parameters.
- Organize workshops, seminars, and training programs for faculty and staff on quality-related themes.
- Develop feedback mechanisms for various academic and administrative activities.
- Analyze and utilize feedback for continuous improvement.
- Promote the values of academic integrity and ethical practices.
- Monitor adherence to norms and regulations in all functional areas.
- Monitor the departmental strengths & weaknesses through effective processes.
- Develop and maintain an institutional database for management and analysis of data related to quality parameters.
- Prepare AQAR as per the guidelines and parameters provided by NAAC.
- Ensure submission of AQAR to NAAC within the stipulated time.

- Coordinate all quality-related activities including accreditation processes.
- Liaise with external quality assurance bodies like NAAC and NBA for accreditation and assessment processes.
- Identify and promote best practices in teaching, learning, and assessment methods.
- Encourage research activities that contribute to quality enhancement.